

# PEMBROKE CITY COUNCIL MEETING MINUTES

## February 13, 2017

The monthly meeting of the Pembroke City Council was held on Monday, February 13, 2017 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor Judy B. Cook; Councilmembers Tiffany Walraven, Ernest Hamilton, Karen Lynn, Diane Moore and Johnnie Miller. Attorney Dana Braun and City Clerk, Sharroll Fanslau were also present.

**CALL TO ORDER . . .** The meeting was called to order by Mayor Cook.

**INVOCATION & PLEDGE . . .** Alex Floyd, Downtown Development Authority Director gave the invocation and led the pledge.

**ADOPTION OF MINUTES . . .** A motion to adopt the minutes as presented of the January 9, 2017 council meeting was made by Diane Moore, seconded by Tiffany Walraven and agreed upon by all.

**PUBLIC COMMENTS . . .** Alex Floyd, DDA Director announced Sweetheart Contest Winners. He followed by making two presentations from DDA for the Pembroke Love Story. The longest married couple were Mr. and Mrs. Harry Owens of Pembroke, being married for 68 years. The longest married residence couple in Pembroke is Mr. and Mrs. Kennedy being married 59 years, living in Pembroke 53 of those years. The best Love Story essay was submitted by Mr. & Mrs. Robert Floyd of Pembroke.

**PROCLAMATION . . .** A proclamation declaring February as Career and Technical Education Month was read by Karen Lynn. The Mayor proclaimed February as Career and Technical Education Month.

**FIRE DEPARTMENT . . .** Promotions were presented by Chief Peter Waters. Firefighter of the Year was presented to Mike Dodd. Officer of the Year was given to Paul Rigo. Chief's Choice was given to Aaron Stevens. Mike Dodd and Ricky Holland were both promoted from Firefighter to Lieutenant.

**SPEED ORDINANCE . . .** Ricky McCoy proposed new speed limits to the Mayor and Council, which were proposed by DOT. A motion to adopt as presented was made by Tiffany Walraven, a second was made by Ernie Hamilton and agreed upon by all. Mr. McCoy also made note that the lights at the school zone were not working properly. Georgia Power (Randy Mayfield) has been notified and will handle.

**PLANNING AND ZONING / PUBLIC HEARING . . .** The following requests were made by Dain Reams, Planning and Zoning.

- 1) National Church Residences – Rezone Request...A motion to dispense of entire reading was made by Tiffany Walraven, a second was made by Ernest Hamilton and agreed upon by all. This constitutes the 1<sup>st</sup> reading.
- 2) Craig Shuman – Conditional Use Home Occupation... A motion to dispense of entire reading was made by Tiffany Walraven, a second was made by Ernest Hamilton and agreed upon by all. This constitutes the 1<sup>st</sup> reading.

**REFERENDUM RESOLUTION FOR SUNDAY PACKAGE SALES . . .** An explanation of the referendum was given by Attorney Dana Braun. A motion to dispense of entire reading was made by Tiffany Walraven, a second was made by Karen Lynn and agreed upon by all. A motion to approve the request was made by Tiffany Walraven, a second was made by Ernest Hamilton and agreed upon by all. This constitutes the 2<sup>nd</sup> reading and adoption.

## **City Council Minutes**

**Page 2 of 3**

**February 13, 2017**

**INTERGOVERNMENTAL AGREEMENT . . . BULLOCH COUNTY – WATER/WELL PROJECT**  
– An explanation was given by Attorney Dana Braun including the right of way to deliver to the city and limited usage to the city residents. Matthew Barrow explained Bryan County is in Yellow Zone by EPD in 2007 and was no longer permitted to draw addition water. Alternative to this is the green zone area which includes Bulloch County. A motion to approve the agreement was made by Tiffany Walraven, a second was made by Ernest Hamilton and agreed upon by all.

**REQUEST FROM BRYAN COUNTY HIGH BASEBALL TEAM . . .** A Bucket Brigade request was received by BCHS Baseball Team for Saturday, March 11, 2017. A motion to approve the request was made by Tiffany Walraven, a second was made by Johnnie Miller and agreed upon by all.

**SURPLUS DISPOSAL REQUEST . . . FIRE DEPARTMENT** – A request to dispose of a golf cart which no longer is of use to the city was made by Chief Peter Waters. A motion to approve the request was made by Diane Moore, a second was made by Tiffany Walraven and agreed upon by all.

### **DEPARTMENT REPORTS**

**Public Works** – Ricky McCoy reported that the DOT funding for Payne Road was received today in the amount of \$22,400.00. The hole at Railroad and Poplar has a hole that's extremely bad and he will contact the Railroad again.

**DDA** – Alex Floyd reported that on February 15, the DDA will be selling mini trees at \$2.00 each for Arbor Day. On February 23, City Hall will host a 2<sup>nd</sup> grade field trip. On March 3 at 9:00 a.m. there will be a walking tour.

### **COMMITTEE REPORTS**

**Cemetery Committee . . .** A recommendation for approval was presented to accept the GroundsMen and contract the Cemetery lawn service to them.

**Recreation Committee . . .** An announcement was made that we are currently in negotiations with the county to allow them use of our facilities for their summer programs.

**Street Committee . . .** There is a need for a street light on S. Poplar and Garrison St. A motion was made by Diane Moore, second by Ernest Hamilton and agreed upon by all.

**Police Committee . . .** A recommendation to advertise for a police officer and an assistant court clerk to fill vacancies within the police department was made and accepted.

**City Council Minutes**

**Page 3 of 3**

**February 13, 2017**

**EXECUTIVE SESSION (if needed) – Discussion, Personnel, Litigation, Real Estate**

There was a need for executive session. A motion was made to adjourn to Executive Session by Tiffany Walraven, second by Johnnie Miller and agreed upon by all. Upon return from Executive Session, Mayor Judy Cook declared the Council back in session.

**ADJOURNMENT** . . . . . Having no further business to come before the City Council, a motion to adjourn the meeting was made by Ernest Hamilton, seconded by Karen Lynn and agreed upon by all.

**ATTEST:**

\_\_\_\_\_  
**Sharroll Fanslau, City Clerk**

\_\_\_\_\_  
**Judy B. Cook, Mayor**