

**PEMBROKE CITY COUNCIL  
MEETING MINUTES  
NOVEMBER 13, 2017**

The monthly meeting of the Pembroke City Council was held on Monday, November 13, 2017 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor Judy B. Cook; Councilmembers Ernest Hamilton, Karen Lynn, and Tiffany Walraven. Attorney Dana Braun and City Clerk, Sharroll Fanslau were also present. Johnnie Miller and Diane Moore were absent.

**CALL TO ORDER . . .** The meeting was called to order by Mayor Cook.

**INVOCATION & PLEDGE . . .** Alex Floyd gave the invocation.

**PLEDGE OF ALLEGIANCE . . .** Trent Jenkins, First Class from Troop 141 is working toward his Eagle Scout badge. He presented the leading of the Pledge.

**ADOPTION OF MINUTES . . .** A motion to adopt the October 16, 2017 minutes as presented was made by Tiffany Walraven; a second was made by Karen Lynn and agreed upon by all.

**PUBLIC COMMENTS . . .** Brandon Jones from Georgia Southern government class introduced himself and announced he was attending to observe.

**ROAD CLOSURE REQUEST . . .** A request was received from Bryan County Elementary School for a road closure on March 23, 2018. Tiffany Walraven read the request and explained the details. A motion to approve the request was made by Karen Lynn, a second by Ernest Hamilton and agreed upon by all.

**ROAD CLOSURE REQUEST . . .** A request was received from Bryan County High School for a road closure on December 8, 2017 from 7:30 a.m. until 8:15 a.m. The request was read and explained by Karen Lynn. A motion to approve the request was made by Tiffany Walraven, a second by Ernest Hamilton and agreed upon by all.

**APPROVAL OF CLYDE'S BEER AND WINE PACKAGE SALES TO BE TRANSFERRED . . .** Clyde's is closing the sale of the Pembroke location on December 1, 2017. They have requested that their package sales license be transferred to Enmark effective the date of sale. A motion was made by Karen Lynn to approve the transfer of Clyde's package sales permit/license to Enmark contingent upon the sale. A second was made by Tiffany Walraven and agreed upon by all.

**AMENDMENT OF CURFEW ORDINANCE – 2<sup>nd</sup> reading and adoption . . .** A motion was made by Tiffany Walraven to dispense of the reading of the entire document; a second was made by Ernest Hamilton and agreed upon by all. A motion to adopt the amendment as presented was then made by Tiffany Walraven to dispense of the reading of the entire document; a second was made by Ernest Hamilton and agreed upon by all.

**PLANNING AND ZONING . . .**

Conditional Use Permit – 113 Patrick Street was requested as presented by Planning and Zoning. A motion to approve the request was made by Tiffany Walraven, a second by Ernest Hamilton and agreed upon by all.

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Rezoning Amendment – 1088 Hwy 280 W. was presented by Planning and Zoning. Several questions were asked by council including use of commercial washing machines (40 lbs. to 200 lbs.) and septic system soundness. During the discussion, several questions arose as to the structure being approved or not by the county and the city for rehab and use. Mr. Woodley was instructed to contact the county for clarification on use of existing structure and to present architectural professional drawings of the proposed reconstruction. Tiffany Walraven made a motion to table the request until next council in order to obtain clearer answers. A second was made by Karen Lynn and agreed upon by all.

**CITY CLERK . . .** The City Clerk announced there would be a public hearing and a city council meeting following on Wednesday, November 22, 2017 to address the Resolution to adopt the City's Urban Redevelopment Plan.

### **DEPARTMENT REPORTS . . .**

DDA - Alex Floyd announced that the Downtown Development Authority has decided to lease out the Art Center after January 1, 2018.

### **COMMITTEE REPORTS . . .**

Recreation Committee – A discussion regarding disconnecting security at the Harn Center and replacing with a camera located there. A motion was made by Karen Lynn to disconnect security at the Harn Center and replacing with a camera located there, seconded by Tiffany Walraven and agreed upon by all.

Fire Committee – A motion was made by Tiffany Walraven to surplus Engine 2, seconded by Karen Lynn and agreed upon by all.

Human Resources – A motion was made by Tiffany Walraven to advertise and post an opening for the position of City Administrator, seconded by Karen Lynn and agreed upon by all.

**EXECUTIVE SESSION** (if needed) – Discussion, Personnel, Litigation, Real Estate . . . **Into session. . .** Bids were open regarding the sale of Williams Rd property. The highest bid was awarded to Vernard Furman in the amount of \$3000.00. **Session closed . . .**

**LAND SALE . . .** A motion to accept a bid of \$3000.00 from Vernard Furman was made by Karen Lynn, seconded by Ernest Hamilton and agreed upon by all.

**ADJOURNMENT . . . . .** Having no further business to come before the City Council, a motion to adjourn the meeting was made by Tiffany Walraven, seconded by Karen Lynn and agreed upon by all.

**ATTEST:**

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**Sharroll Fanslau, City Clerk**

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**Judy B. Cook, Mayor**