

PEMBROKE CITY COUNCIL
Called Meeting Minutes
November 28, 2017

A called meeting of the Pembroke City Council was held on Wednesday November 28, 2017 at 7:00 p.m. at City Hall with the following members present: Mayor, Judy Cook; Councilmembers; Ernest Hamilton, Diane Moore, Johnnie Miller, Tiffany Walraven, and Karen Lynn. Also in attendance: City Clerk, Sharroll Fanslau.

CALL TO ORDER . . . The Mayor called the meeting to order.

CHIP GRANT . . . An explanation of details was presented by Tiffany Walraven. The grant would provide \$600,000 for new construction within the city.

- 1) Tiffany Walraven explained the agreement with the land owner was pending the grant option to purchase. Diane Moore made a motion to allow the Mayor to sign the agreement on behalf of the City of Pembroke. A second was made by Karen Lynn and agreed upon by all.
- 2) Tiffany Walraven explained the agreement with Home Development Resources, Inc. Diane Moore made a motion to allow the Mayor to sign the agreement on behalf of the City of Pembroke. A second was made by Karen Lynn and agreed upon by all.
- 3) Tiffany Walraven explained the agreement with JCVision and Associates. Diane Moore made a motion to allow the Mayor to sign the agreement on behalf of the City of Pembroke. A second was made by Karen Lynn and agreed upon by all.
- 4) Tiffany Walraven explained there would be a \$250.00 fee for the application due by December 1, 2017 sent to DCA from our General Fund. Johnnie Miller made a motion to allow the city clerk to issue a check in the amount of \$250.00 payable to DCA for the application fee for the CHIP grant. A second was made by Ernest Hamilton and agreed upon by all.
- 5) Tiffany Walraven explained the need for matching funds to be obligated in the amount of \$10,000 in kind and waiver of tap fees and connection fees for water and sewer toward the four new homes in the amount of \$19,600 (\$4900 per home). Diane Moore made a motion to allow the match as explained. A second was made by Ernest Hamilton and agreed upon by all.

LAND SALE . . . There is a 15' lane between Henry St. and Circle Dr. owned by the City of Pembroke. A motion to deed half (7 1/2') to each parcel connecting to the property was made by Diane Moore. A second was made by Ernest Hamilton and agreed upon by all. Tiffany Walraven recused herself. Each portion will be of no sale amount to the owner except for direct costs including surveyor fees, recording fees, document fees, and attorney fees. If an owner does not desire to have their section of attached land, council reserves the right to reconvene on this matter and offer to the adjacent parcel owner for the same cost.

SPLOST – FIRE ENGINES . . . A motion was made by Tiffany Walraven to amend and allow our SPLOST funds earmarked for Public Safety to purchase two new fire engines. A second was made by Diane Moore and agreed upon by all.

OTHER ITEMS . . . NONE

ADJOURNMENT . . . The motion to adjourn was made by Johnnie Miller, seconded by Diane Moore and agreed upon by all.

ATTEST:

Sharroll Fanslau, City Clerk

Judy B. Cook, Mayor