

**PEMBROKE CITY COUNCIL  
MEETING MINUTES  
OCTOBER 16, 2017**

The monthly meeting of the Pembroke City Council was held on Monday, October 16, 2017 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor Judy B. Cook; Councilmembers Ernest Hamilton, Karen Lynn, Diane Moore and Tiffany Walraven. Attorney Dana Braun and City Clerk, Sharroll Fanslau were also present. Johnnie Miller was absent.

**CALL TO ORDER . . .** The meeting was called to order by Mayor Cook.

**INVOCATION & PLEDGE . . .** Alex Floyd gave the invocation.

**PLEDGE OF ALLEGIANCE . . .** led by Mayor and Council

**ADOPTION OF MINUTES . . .** A motion to adopt the September 18, 2017 minutes as presented was made by Tiffany Walraven; a second was made by Ernest Hamilton and agreed upon by all.

**PUBLIC COMMENTS . . .** comments were submitted and made by both Sheila Fields and Hattie Allen.

**RESOLUTION TO DISPOSE OF SCRAP METAL AND 2 VEHICLES – 2<sup>nd</sup> reading and approval . . .** A motion to dispense with the entire reading was made by Diane Moore and a second by Karen Lynn. A motion to approve the sale was made by Diane Moore and a second by Karen Lynn and agreed upon by all. This constitutes the second reading and approval.

**AMENDMENT OF CURFEW ORDINANCE – 1<sup>st</sup> reading . . .** A motion to dispense with the entire reading was made by Tiffany Walraven and a second by Ernest Hamilton. This constitutes the 1<sup>st</sup> reading.

**CHARTER AMENDMENT . . .** A motion to rescind the September 18, 2017 motion to approve was made by Karen Lynn; second by Tiffany Walraven and agreed upon by all. A motion to dispense with the entire reading was made by Diane Moore; second by Tiffany Walraven and agreed upon by all. A motion to reconsider 2<sup>nd</sup> reading Amendment of Art. III, Sec. 12(b) of the City Charter was made by Tiffany Walraven, a second by Karen Lynn and agreed upon by all. This constitutes the second reading and adoption of the amendment.

**BUDGET AMENDMENT TO 2017 . . .** A motion to approve the 2017 Budget Amendment was made by Diane Moore, a second by Karen Lynn, and approved by all.

**REQUEST TO BLOCK STREET . . .** A request to block Anderson Lane between Warnell Dr and the end of PAC's parking lot was presented. The date requested was October 24 from 12 pm until 8 pm. A motion to approve the request was made by Tiffany Walraven, a second was made by Karen Lynn, and agreed upon by all.

**City Council Minutes**

**Page 2 of 3**

**October 16, 2017**

**HALLOWEEN HOURS . . .** The Mayor and Council set Halloween hours for the city on Tuesday, October 31 from 5:00 pm until 8:00 pm. A motion was made by Diane Moore, a second by Karen Lynn and agreed upon by all.

**FESTIVAL RULES & GUIDELINES . . .** A motion was made by Karen Lynn to accept the rules and guidelines as presented, a second was made by Diane Moore and agreed upon by all. Karen Lynn made a motion to approve a request for a festival permit for beer and wine by Higgins Restaurant, a second was made by Diane Moore and agreed upon by all. A motion was made by Karen Lynn to have the DDA sell wristbands for beer and wine purchases, a second was made by Diane Moore and agreed upon by all. A note was made that the wristband fee would be \$5.00 and that consumption will be allowed in a designated gated or roped off area only.

**PLANNING AND ZONING . . .** N/A

**DEPARTMENT REPORTS . . .**

Police – report given to council – Chief Alexander introduced new officer, Jennifer Doud.

DDA - Alex Floyd announced a successful ghost tour including more than 150 individuals participating. Spooktacular will be held on Saturday, October 28 from 12:00 noon until 2:00 p.m. From 7:30 a.m. until 12:00 noon for the yard sale, and the Harn Center from 3:00 p.m. until 8:00 p.m. Vendors are still welcome. Homecoming parade went well and was a success.

**COMMITTEE REPORTS . . .** A budget workshop is set for Thursday, November 9, 2017 at 5:00 p.m. at City Hall.

**EXECUTIVE SESSION** (if needed) – Discussion, Personnel, Litigation, Real Estate . . . NONE

**ADJOURNMENT . . . . .** Having no further business to come before the City Council, a motion to adjourn the meeting was made by Diane Moore, seconded by Ernest Hamilton and agreed upon by all.

**ATTEST:**

---

**Sharroll Fanslau, City Clerk**

---

**Judy B. Cook, Mayor**