

**PEMBROKE CITY COUNCIL**  
**MEETING MINUTES**  
**September 18, 2017**

The monthly meeting of the Pembroke City Council was held on Monday, September 18, 2017 at 7:00 p.m. in the City Hall Council Chambers with the following members present: Mayor Judy B. Cook; Councilmembers Ernest Hamilton, Karen Lynn, Diane Moore and Johnnie Miller. Attorney Dana Braun and City Clerk, Sharroll Fanslau were also present. Tiffany Walraven was absent.

**CALL TO ORDER . . .** The meeting was called to order by Mayor Cook.

**INVOCATION & PLEDGE . . .** Johnnie Miller gave the invocation and led the pledge.

**PLEDGE OF ALLEGIANCE . . .** led by Mayor and Council

**ADOPTION OF MINUTES . . .** A motion to adopt the August 14, 2017 minutes as presented was made by Karen Lynn; a second was made by Diane Moore and agreed upon by all.

**PUBLIC COMMENTS . . .** Mary Benefield and family requested to make a presentation to Mayor and Council. Ms. Benefield led other family members to the front of Council. Ms. Benefield is the great, great granddaughter of Judge Pembroke Whitfield Williams, the City of Pembroke's founder. Family members present were: Great great granddaughters: Mary Williams Benefield and Ann Williams Cowan; Great great grandson: Robert Williams and his wife, Amy Williams; Great granddaughters: Mary Williams and Kathy Williams (wife of Garland Williams, great grandson). The family spoke about Judge Pembroke Williams and their family and how they had reached out to our City. Following, the family presented the Mayor (on behalf of Mayor and Council) with a photo of Judge Williams (1896) as well as a photocopy of his practice license (1875) issued from Chatham County.

**RESOLUTION TO DISPOSE OF SCRAP METAL AND 2 VEHICLES – 1<sup>st</sup> reading . . .** A motion to dispense with the entire reading was made by Diane Moore and a second by Ernie Hamilton. This constitutes the first reading.

**RESOLUTION TO DISPOSE OF LAND SURPLUS . . .** A motion was made by Johnnie Miller to approve the resolution, a second was made by Karen Lynn and agreed upon by all. This constitutes the second reading and adoption of the resolution.

**RESOLUTION TO ABANDON AND DISPOSE OF CITY LANE LOCATED BETWEEN CIRCLE DR AND HENRY ST . . .** A motion was made by Diane Moore to adopt the resolution, a second was made by Johnnie Miller and agreed upon by all. This constitutes the second reading and adoption of the resolution.

**CHARTER AMENDMENT . . . 1<sup>ST</sup> reading** Amendment of Art. III, Sec. 12(b) of the City Charter. An explanation of the proposed changing of the "home rule" was given by Attorney Dana Braun to council and attendees. A motion to amend the Charter as presented was made by Diane Moore; second by Ernie Hamilton and agreed upon by all. This constitutes the second reading and adoption of the amendment.

## **City Council Minutes**

**Page 2 of 3**

**September 18, 2017**

**DEBRIS PICKUP FOR THE CITY . . .** An announcement was made by the City Clerk that the City would be picking up tree debris only due to Hurricane Irma. You must have it by roadside no later than Monday, September 25, 2017 for free pickup. After that, there would be a normal charge. A motion was made by Johnnie Miller; second by Karen Lynn and agreed upon by all.

**BUCKET BRIGADE RULES . . .** A list of basic rules and guidelines were presented by the City Clerk to the council (see attached). A motion to add the rules was made by Karen Lynn, a second by Diane Moore and agreed upon by all.

### **PLANNING AND ZONING . . .**

- 1) **CONDITIONAL USE PERMIT – Doris Doyle –** A conditional use permit was presented by Planning and Zoning to allow Ms. Doyle to operate a home office for vinyl signs, etc. most of which will be online. The motion was then presented by Johnnie Miller to allow Ms. Doyle a conditional use permit, a second was made by Karen Lynn and agreed upon by all.
- 2) **PROPOSED AMENDMENT TO BUILDING REQUIREMENT SECTION 3-19.2(g) –** A motion to dispense with the entire reading was made by Diane Moore and a second by Karen Lynn. This constitutes the first reading.
- 3) **PROPOSED AMENDMENT TO BUILDING REQUIREMENT SECTION 3-19.2(d) –** A motion to dispense with the entire reading was made by Karen Lynn and a second by Diane Moore. This constitutes the first reading.

**NAMING OF COUNCIL CHAMBERS . . .** A motion was made by Diane Moore to name the Council Chambers after former Mayor Harry Owens, a second was made by Johnnie Miller and agreed upon by all.

**CHRISTMAS PARADE . . .** An announcement was made by Alex Floyd, DDA Director, that the annual Christmas parade will be held on Saturday, December 9 from 5pm to 8pm. Grand marshals will be Mary Anne Hite and Jeannie McCormick. Following the parade the grand marshals when continue to the City tree where they will “flip the switch” and light our annual mega tree. Vendors will set up along Railroad St. freeing the parking lot and schools will entertain from 2pm-5pm. The DDA is researching pricing for adding electricity around the caboose area for Winter Wonderland.

### **DEPARTMENT REPORTS . . .**

Police – report given to council – Chief Alexander assured the Mayor and Council that the curfew ordinance will be strictly enforced.

Fire – no report

Public Safety – FEMA – We have been approved for both A & B claims for Hurricane Irma. The Board of Education allowed the City to stage for the hurricane at the High School. Chief Collins reported that it was the best possible situation and recommended a letter be sent to the superintendent and principals thanking them for allowing us to use the building. Chief Collins

**City Council Minutes**  
**Page 3 of 3**  
**September 18, 2017**

also recommended we consider a luncheon for those employees who had to participate to show our appreciation.

Streets and Water – no report

**COMMITTEE REPORTS . . .**

Finance Committee – A motion was made by Diane Moore that the City accept and approve the 2016 Financial Audit as prepared and presented by Lanier, Westerfield, Deal & Proctor; a second was made by Karen Lynn and agreed upon by all.

**EXECUTIVE SESSION** (if needed) – Discussion, Personnel, Litigation, Real Estate . . . Diane Moore made a motion to go to executive session; Johnnie Miller made a second and all agreed. A motion was made to return to general session by Diane Moore; a second was made by Karen Lynn and all agreed.

**ADJOURNMENT . . . . .** Having no further business to come before the City Council, a motion to adjourn the meeting was made by Johnnie Miller, seconded by Ernie Hamilton and agreed upon by all.

**ATTEST:**

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**Sharroll Fanslau, City Clerk**

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**Judy B. Cook, Mayor**